

7<sup>th</sup> September 2020

Dear Parent/Carer

We have been advised that there has been a confirmed case of COVID-19 within the school.

The affected person did not contract the virus in school.

We have worked with experts from the Health Protection Team and have identified all those who have been in close contact with the affected case and have recommended that they stay at home and self-isolate until 14 days after their last contact.

***If we have not already spoken directly to you about this, then your child has not been identified as a close contact and therefore does not need to make any change to their usual routine, including attending school.***

***To be clear, your child should attend school as normal unless you have already been contacted to advise that they should self isolate.***

### **Further advice**

The most common symptoms of COVID-19 are recent onset of a new continuous cough and/or a high temperature and/or a loss of, or change in, normal sense of taste or smell (anosmia). If your child, or anyone in your household, develops these symptoms, your whole household must remain at home and not go to work, school or public areas. You should arrange testing for the person who has developed symptoms. When the result is known further advice will be available.

Testing can be arranged by calling 119 or via the NHS website: [nhs.uk/coronavirus](https://nhs.uk/coronavirus)

### **How to stop COVID-19 spreading**

There are things we can all do to help reduce the risk of you and anyone you live with getting ill with COVID-19:

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Further information is available at [nhs.uk/coronavirus](https://nhs.uk/coronavirus)

Yours faithfully



**Tom Urwin**  
**Principal**

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A list of Directors' names is open to inspection at our registered office.